

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, August 16, 2012 in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

Present: Chairman Tom Lund
Craig Huxford, Helen Smits, Carole Andrews, Bill Clancy, Paula Landrie

Excused: JoAnn Grashberger, Susan Hyland

Also

Present: Brian Shoup, Executive Director
Jeremy Kral, Director of Community Programs
Tim Schmitt, Finance Manager
Kevin Lunog, Behavioral Health Services Manager
Ian Agar, Long Term Care Manager
Jim Hermans, Child Protection/Juvenile Justice Manager
Jill Rowland, Contract and Provider Relations Manager
Kathy DeNiel, Director of Nursing-Bayshore Village
Ray Marcus, Director of Nursing-Nicolet
Kim Mottl, Accountant Supervisor
Sue Katz, Accountant
Brown County Supervisor Dan Robinson

1. **Call Meeting to Order:**
The meeting was called to order by Chair Tom Lund at 5:17 pm.
2. **Approve/Modify Agenda:**
ANDREWS/SMITS moved to approve the agenda.
The motion was passed unanimously.
3. **Approve Minutes of July 12, 2012 Human Services Board Meeting:**
CLANCY/ANDREWS moved to approve the minutes dated July 12, 2012.
The motion was passed unanimously.
4. **Executive Director's Report**

Executive Director Shoup gave a brief director's report to allow adequate time for the review and action on the proposed 2013 budget. Handouts of report were distributed.

Psychiatrist Recruitment

- We have verbal acceptance from a candidate for the vacant full-time inpatient psychiatrist position. The candidate is currently employed by an outpatient mental health clinic in Central Wisconsin, but prefers inpatient treatment settings. We believe his profile, professional preferences, and community interests would make for a good fit with the CTC.

Child Abuse/Neglect Reports

- Although the graph in the Board Member packets shows the trend through June on reports we have received on child abuse and neglect, the July data was not available until this week. July shows a 25% increase over the same month in 2011, so the trend of increased abuse and neglect reports from the community continues.

Preparation for Family Care

- We have recruited five temporary case managers in long term care to assist in reducing our COP and CIP wait lists (currently at around 700). Enrolling all eligible clients into CIP and COP prior to Family Care start-up is a critical step in managing our costs. This will be a focus of our long term care staff between now and January, 2014.

Q: Citizen Board Member Clancy asked if we do not get our waitlist down, would we be responsible to take care of the clients before they go into family care.

A: Shoup stated that the clients who would not be a part of CIP or COP at the start of family care would be our liability and levy dollars will need to be used for their care. Kral added that the major barrier is that once you start family care, the state gives you a schedule for the next three years to reduce the waiting list and until clients come off that list, you need to use levy dollars for any emergent need. It is best for the client and the county to get needs met earlier using family care dollars.

Q: Citizen Board Member Huxford asked if there is a cost of the clients being enrolled early.

A: Kral stated not to the county directly. The county commits to paying a prorated portion for what we currently give to waivers.

Q: Citizen Board Member Andrews asked if we would still have a secondary waitlist.

A: Kral stated that because of changes being made, he would want to get clarification from the state before answering that.

Dementia and Inpatient Mental Health Treatment

- A recent WI Appellate Court has ruled that persons with dementia or other organic brain pathology cannot be admitted to inpatient mental health facilities. This is a key matter of considerable concern to county human service agencies and especially to psychiatric hospitals such as the CTC. Shoup recently attended a hearing on the matter held by the WI Legislative Council. Testimony from a variety of experts and advocacy groups was given and there is a great variance of opinion and solutions.

Q: Chair Lund asked if these clients are placed in a nursing home.

A: Shoup answered that these are people who present a danger to themselves or others and present serious behavioral problems. Sometimes they can be managed in a nursing home.

Q: Chair Lund asked if where they go in those situations where a nursing home cannot handle them.

A: Shoup stated that is the question. That is why the Legislative Council is studying this.

- Shoup stated the best testimony given was from a nurse who was there to advocate for a model called the B Attitudes, which focuses on managing behavior without psychiatric drugs which can be harmful to elderly demented patients. The model's position is to let the needs of the patients drive the regimen. If a patient wants to eat at two a.m. or has a sleeping schedule different from the norm, you find a way to allow that. DeNiel added that they call it a "culture change" and allow their residents to shower, eat and sleep whenever they want at the nursing home. The atmosphere in the new building has decreased the behavior issues by at least 50%.

Paula Laundrie entered meeting at 5:33 p.m.

ANDREWS/HUXFORD moved to receive and place on file.
Motion was carried unanimously.

5. Financial Report

- Schmitt reported financials through June. For Community Programs we are showing a favorable budget of 1 million dollars due to lower expenses in the children and family units as well as improvement in the Long Term Care unit with higher revenue to expense ratio due to state funding. For the Community Treatment Center, we are showing a favorable budget of \$189,000 as a result of managing expenses below budgeted levels. Our revenue is lower year-to-date due to lower census in the hospital and contracted services are higher due to filling open positions with contracted help.

Q: Citizen Board Member Clancy asked how much in the black we are overall.

A: Schmitt stated that year-to-date, we are at about a million dollars but our budget is big and can fluctuate based on census and acuity of clients.

ANDREWS/LAUNDRIE moved to receive and place on file.
Motion was carried unanimously

6. Discussion/Possible Action for Combination of Human Services Board and Committee. (Requested by Chairman Tom Lund)

- Minutes from the Human Services Committee meeting were passed out, which included a discussion about the merging of the two groups.
- Supervisor Dan Robinson from District 19 approached board and stated he would like to explore this idea. He stated merging the board and committee would make things more efficient to staff since there is similar information given at both meetings and it would be good for deliberation purposes at committee level to have a mix of county board and members from the public. It would also clear up some of the confusion of the roles of both groups as there is some confusion statutorily. Robinson stated that the interim Corporation Counsel stated that in order for this to happen, the Human Services Committee would have to be dissolved and the Board

would have to be recreated with more county board of supervisors. At least 1/3 but not more than 2/3 would have to be elected county board of supervisors.

- Robinson stated that there was a concern brought up at the Committee meeting about non-elected folks having decision-making over the spending of taxpayer money. The reality is that those decisions are made at the full county board level either way. Robinson's next step would be to approach the Corporation Counsel, depending on this discussion.

Q: Citizen Board Member Laundrie asked if there is a standard time the committee meets currently.

A: Robinson stated they meet the fourth Wednesday of the month at 6 pm but that is negotiable depending on the committee agreement.

Q: Citizen Board Member Clancy stated that we did try to do this 15 years ago but were told that the Board could not vote but the Committee could and it was illegal for citizens to vote.

A: Shoup stated that Supervisor Robinson would be proposing a merger but it would be a Human Services Board. Statute Ch. 51 states that Human Services is to be governed by a board and legislature required there to be citizen members who were to be consumer representatives.

Q: Citizen Board Member Andrews stated that we owe our committee structure to a former county executive who wanted to make sure that all county business was not being handled in one night. Andrews asked the structure of the boards in those counties that have combined.

A: Shoup stated that Ch. 59 allows for a county board to create a committee for any purpose it chooses. Currently, the HS Board has the first pass at the budget and the HS Committee level reviews it after the County Executive. Shoup added that he has looked at what other larger counties are doing and most counties in the state have only a Human Services Board as an oversight entity.

Citizen Board Member Laundrie stated that the Board serves as a filtering system for recommendations to the Committee. She said a lot of initial discussions happens here and fears that the discussion could be eliminated if the group got too big.

Citizen Board Member Huxford stated that our board is comprised of political nominees with experience in Human Services and with the varied experience, are able to make recommendations and suggestions. We have shown ways that we can save money and he would hate to see that all handed to elected officials who don't necessary have the experience.

Citizen Board Member Smits stated that she would hate to lose the board in interest of money or time as we might be doing a disservice to those who need our human services.

Citizen Board Member Laundrie stated that this is the first time in the past three years that we have had as much stability as a body and when we come together, we work, listen and make recommendations. It takes a lot of time to build cohesiveness in a group.

County Board Member Clancy stated that the positive outlook on this would be that we could influence the Human Services Committee and give them backing with different initiatives. Also, when the budget goes to the county board, the desire to cut the HS budget would be nullified.

Chairman Lund stated that the Human Services budget has not be slashed at the County Board in recent years. Pat Evans is committed to Human Services and has done a good job at making sure that issues stay at the forefront. Lund added that at this board, we have gone over every aspect of Human Services and we have a good handle on the whole, complicated system. Being a board that is not as influenced by the county board is unique in that we have had the chance to do more research and we would hate to lose all that information. If they do combine, we should not just be looking at dollars but look at all aspects and learn how Human Services works. As a board, we look much more in depth with issues and also, the staff have an opportunity to come to this board and do public speaking.

Citizen Board Member Smits stated that the information we get is so important in making an informed decision.

Citizen Board Member Andrews agreed with Chairman Lund stating that she was able to understand the budget more this time after learning so much over the last year.

- Supervisor Robinson stated that everyone has valid concerns and that although the majority is not in favor of the merge, they are in favor of exploring it more. He stated that a lot of benefits from this body would not have to go away. There could be the same kind of discussion, continuity and exploration of policy development issues. The goal tonight was to bring the idea up. Efficiency is not the major reason; we need to have citizen input on all levels of government.

HUXFORD/ANDREWS moved to refer this to next month's meeting.
Motion was carried unanimously

7. Review & Approval of Proposed 2013 Budget

- Shoup stated that the cover letter in the budget packet has bullet points which show where we are going. Shoup stated that the County Executive has often expressed that he sees Human Services as a part of the quality of life agenda that he was elected to advance and that it is tied to economic development. If we want to have a safe, beautiful, robust way of life in Brown County, these are the services that have to be maintained. That said, he has been very directive in wanting us to be innovative and improve our cost effectiveness. Last year through the studies we did and our leadership, we were able to find 1.8 million dollars in levy savings. For 2013, the Executive set a levy reduction goal of 1.2 million dollars for Human Services. HS Management was able to achieve \$900,000 in levy savings in the proposed budget. Executive Streckenbach understands the difficulty in achieving further cuts and is satisfied with the \$900,000 figure.

Adult Behavioral Health Unit – Kevin Lunog

- Lunog stated we are focused on the least restrictive placement principle. We are looking at implementing an Integrated Dual Disorders Treatment (IDDT) program which will increase the level of treatment for clients and also be more cost effective. We conduct group therapy that focuses on helping people meet practical basic needs. Also, we are trying to get high cost clients who are in institutions be discharged quickly.

- Shoup added that we are proposing to cover \$400,000 a year of high cost care from a \$2 million dollar high cost care fund, rather than using operational income. We will want to maintain that special fund to cover these costs and not let it get too low. Each year we would budget for a contribution to that fund to maintain it at a level between \$1,000,000 and \$2,000,000.

Children & Family Services Unit – Jim Hermans

- Hermans stated that our strategy is to keep children and families together and safe whenever possible, thus reducing out of home placements when appropriate. Because of these efforts, we have been able to make significant cuts in our budget. We do have some investments we feel can be offset by our cuts. We have a 30% increase over last year in referrals of child abuse and neglect. Despite the new positions last year, we are proposing three added social worker positions to help us with that increase. For shelter care, we have received an additional requirement from the state in regards to child supervision which means we need to invest in two additional positions.

Q: Citizen Board Member Laundrie asked what the request for the state was.

A: Hermans stated the requirement given was to increase our observation and time with youth during the waking hours and not to have any other responsibilities during that time. We also have some electronic security additions that will give us extra coverage of kids.

- Shoup added that our shelter care facility consist of 20 beds, which is the largest license we can get. Shelter Care diverts kids from juvenile detention and is a mix of ages 8-17. It is a difficult situation to manage and these kids are sent to us from court order. We have only had one supervisor there and since he cannot be there 24/7, one investment we are making is a second supervisory position since children are highly at risk in that facility.
- Hermans added that we are asking our staff to do as much as possible in delivery of core service themselves to allow for less reliance on purchase of service in the community. We have cut \$150,000 in our state corrections budget for next year as we are putting in place a local alternative to state corrections for those kids that the juvenile court sees fit to place there. This will result in less expenditure at the Lincoln Hills facility which will save us money and provide better outcomes.

Economic Support – Jeremy Kral

- Kral identified that the state audited the home energy assistance program which has been contracted out to a vendor. Due to the vendor's performance issues, we would run this program directly out of our Economic Services area. This would entail adding four line staff positions as well as a new supervisor position to supervise those energy assistance workers and some ES workers as well. State dollars for the program will virtually cover the expense of those five positions and will help provide supervision across other programs. Shoup indicated that this is being added to the budget only as a contingency.

Long Term Care Unit – Ian Agar

- Agar stated that the major thrust in our efforts is to prepare for Family Care. In order to reduce the waitlists, we will employ 5 LTEs. This is the most efficient way that we can approach family care to maximize revenue and reduce costs. Post-family care, we will have a certain percentage of COP dollars that will remain with the county which is mostly for mental health so we will need to retain capacity to coordinate those dollars. And we will also continue to have Adult Protection Services, Children's Waiver services and our Birth to Three program.

Community Treatment Center (Bayshore) – Kathy DeNiel

- DeNiel stated that their 63 bed nursing home has stayed full and they are working off a waiting list with an average wait time to get in being about a year. Successes last year included turning house manager positions into supervisors which was able to eliminate 4 house managers. Also, we have been revamping policies with the bargaining law changes. There are not many changes for next year. We have looked at the possibility of creating a Community Based Residential Facility (CBRF) in one of the wings but it would not be profitable at this time.

Community Treatment Center (Nicolet) – Ray Harcus

- Harcus stated that their 37 bed facility handles situations that cannot be handled in the community when patients are unsafe to themselves and others. We are responsible to provide services under Chapter 51. Our goals include assessment and stabilization of clients. We coordinate with various agencies including the courts and community programs. Once the client is stabilized, we are able to discharge them into outpatient and ensure the continuation and follow-up of care.

Q: Citizen Board Member Huxford stated that we have discussed doing direct emergency detentions and not taking them through the long process and was wondering where that is at.

A: Shoup stated that we are looking at two initiatives. One is the possibility of building a diversion unit which we are not fully comfortable at budgeting in 2013 for. The second is looking at doing triage right at the CTC instead of downtown at the Crisis Center.

Additional Budget Initiatives

- Jill Rowland, Provider Relations Manager, stated that residential facility rates will be increased in 2013 for the frail elderly. This is to meet market demands.

Q: Citizen Board Member Laundrie asked if Rolf Hanson was still involved with family care.

A: Shoup said yes, that the state has continued to give extensions of the planning grant. Andrews added that Mr. Hanson goes above and beyond to keep this going and is very passionate about what he does.

Q: Chairman Lund asked that as far as equipment goes, are we only asking for a couple vehicles and some needed CTC equipment.

A: Tim stated we have budgeted for a lift van as well as a replacement of an automobile that was demolished in an accident.

ANDREWS/LAUNDRIE motion to approve the proposed 2013 HS budget.
Motion was carried unanimously.

8. Statistical Reports:

Please refer to the packet which includes this information.

9. Approval for New Non-Continuous Vendor:

Please refer to the packet which includes this information.

10. Request for New Vendor Contract:

Please refer to the packet which includes this information.

11. Other Matters:

Laundrie stated that the initiative of doing more counseling to keep families together versus foster care is very important. Home is home to these kids and doing some in-depth family counseling is a great idea.

Next Meeting: Thursday, September 13, 2012
5:15 p.m. – Sophie Beaumont Building, Board Room A

12. Adjourn Business Meeting:

HUXFORD/SMITS moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 6:58 p.m.

Respectfully Submitted,

Kara Navin
Recording Secretary